



EMPLOYMENT APPLICATION

American Heritage Charter Schools

Escondido Charter High School * Heritage K-8 Charter School * Heritage Digital Academy Charter School
 Main Office: 1868 East Valley Parkway, Escondido CA 92027
 PH: 760-737-3154 Fax: 760-738-8996

An equal opportunity employer.

PERSONAL

Name _____
 (Last) (First) (Middle)

Address _____
 (Street) (City) (State) (Zip Code)

Telephone _____ Message Number _____
 (Area Code)

Have you ever been convicted of a felony or misdemeanor? Yes No If Yes, Please Explain:

Are you a citizen of the United States? Yes No

JOB INTERESTS/SKILLS

Position(s) applied for _____ Salary Desired _____

Have you applied for a position here before? Yes No If yes, when? _____

Type of employment requested Full Time Part Time Temporary Summer

Date you could begin working _____ Temporary

Summarize any other special skills or qualifications

EDUCATION

TYPE OF SCHOOL	NAME AND LOCATION	COURSE OF STUDY	DEGREE, DIPLOMA, CERTIFICATE AND HONORS RECEIVED
HIGH SCHOOL			
COLLEGE OR UNIVERSITY			
OTHER EDUCATION			
OTHER EDUCATION			

If Credentialed: Type: Single Multiple Authorized Subject(s): _____

EMPLOYMENT HISTORY (LIST MOST RECENT FIRST)

1. Name of Employer _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor and Title _____ Your Title _____

Employed From _____ To _____ Starting Salary _____ Ending Salary _____

Work Performed _____

Reason for leaving _____

2. Name of Employer _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor and Title _____ Your Title _____

Employed From _____ To _____ Starting Salary _____ Ending Salary _____

Work Performed _____

Reason for leaving _____

3. Name of Employer _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor and Title _____ Your Title _____

Employed From _____ To _____ Starting Salary _____ Ending Salary _____

Work Performed _____

Reason for leaving _____

4. Name of Employer _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor and Title _____ Your Title _____

Employed From _____ To _____ Starting Salary _____ Ending Salary _____

Work Performed _____

Reason for leaving _____

REFERENCES (Non-Related)

<i>Name</i>	<i>Years Known / Relationship</i>	<i>e-mail Address</i>	<i>Home Phone</i>

ACKNOWLEDGEMENT

It is the policy of American Heritage Charter Schools to conduct reference checks for all candidates for employment. Reference checking is conducted following the interview portion of the selection procedure and prior to offer of employment.

Your signature below indicates your agreement and acknowledgment of the following:

1. As an applicant for employment with American Heritage Charter Schools, I authorize my current and past employers and work associates, including but not limited to, supervisors, colleagues and subordinates, to release to American Heritage Charter Schools any reference information in my personnel records or file (e.g. applications for employment, time and sick leave records, vacation records, performance evaluations), academic records (e.g. transcripts, certificates, credentials, etc) and information related to my work-related personal characteristics (e.g. my character, dependability, honesty, integrity, ability to work under pressure, interpersonal skills, general physical ability, and reputation among co-workers).
2. I expressly and without reservation waive my right to review the information collected in the reference checks.
3. American Heritage Charter Schools will maintain reference information in strictest confidence and solely for the purpose of the recruitment for which I have applied, and information obtained during reference checks will not be provided to anyone outside the selection process.
4. A photocopy or fax of this signed Authorization is to be considered valid as an original.
5. IN EXECUTING THIS AUTHORIZATION, I FULLY AND COMPLETELY RELEASE ALL PRESENT AND PAST EMPLOYERS AND THEIR EMPLOYEES, AMERICAN HERITAGE CHARTER SCHOOLS AND ITS EMPLOYEES, AND ALL OTHER PERSONS AND ENTITIES FROM LIABILITY FOR ANY DAMAGE, INCLUDING, TO THE FULL EXTENT ALLOWED BY LAW, LIABILITY UNDER CALIFORNIA CIVIL CODE SECTIONS 45 AND 46 AND CALIFORNIA LABOR CODE SECTION 1054, OR ANY SIMILAR LAWS OF OTHER STATES OR POLITICAL ENTITIES, WHICH MAY RESULT FROM FURNISHING INFORMATION WHICH I AM PERMITTING TO BE RELEASED BY WAY OF THIS AUTHORIZATION.
6. I HAVE CAREFULLY READ AND UNDERSTAND ALL OF THE PROVISIONS OF THIS AUTHORIZATION, AND HAVE VOLUNTARILY AND WITHOUT COERCION OR DURESS AGREED TO AND SIGNED THIS AUTHORIZATION.

I also understand that any false or misleading information given on this application may be cause for rejection on my application and/or removal from employment. The information given is true and complete to the best of my knowledge.

Print Full Name

List any other names you have gone by (maiden, etc)

Applicant's Signature

Date